

Frances Bardsley Academy for Girls

PROVIDER ACCESS POLICY



Reviewed by: R Woods

Approved: 9th June 2020

Next Review Date: June 2022

Introduction

This policy sets out the Academy's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information and guidance about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in Key Stage 3 to Key Stage 5 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of the Careers Programme which provides information on the full range of education and training opportunities available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through a range of events
- To understand how to make applications for the full range of academic and technical courses, and apprenticeships

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact **Miss Rebecca Woods, Careers Manager**:

Telephone 01708 447368 ext. 216

Email rwoods@fbaok.co.uk

Opportunities for access

A number of events integrated into the school calendar and careers programme will offer providers an opportunity to come in and speak to pupils. Please see appendix 1 for a brief overview. There is also a monthly programme of guest speakers for all year groups at lunchtime, further details available upon request.

Please speak to our named Careers Manager to identify the most appropriate opportunity for you.

Premises and Facilities

The academy will make a suitable venue available for use. This may be a classroom, the Main Hall or Theatre as appropriate to the activity. The use of ICT will also be available; this will be discussed and agreed with the Careers Manager prior to the visit. Safeguarding and health and safety procedures will be discussed prior to and at the time of the event as appropriate. Providers are also welcome to leave a copy of their prospectus or other relevant literature with the Careers Manager, who will distribute the relevant information to students, and upon request.

Related documents

Careers Education and Guidance Policy
FBA Careers programme
Safeguarding Policy

Appendix 1

Key Stage	Autumn Term	Spring Term	Summer Term
KS3	KS4 Options Evening Assembly opportunities	Assembly opportunities	Assembly opportunities Careers Fair
KS4	Assembly opportunities Work Experience launch Parent's evening	Assembly opportunities	Careers Fair 16+ day
KS5	Assembly opportunities CARERS sessions	Assembly opportunities CARERS sessions	Careers Fair 18+ week